

Skelton Parish Council

Parish Clerk: c/o, 7 School Lane, Fulford, York YO10 4LU
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Dear Councillors

22 January 2021

You are summoned to attend the next meeting of Skelton Parish Council, to be held on **Thursday 28th January 2021 using zoom starting at 19:30**. Please find the agenda for the meeting below.

Members of the public and press are welcome to attend the meeting and may address the Council during the Open Forum session. Zoom link:

<https://us02web.zoom.us/j/82010109589?pwd=R010Y0V2RGJTMWNsamQ2ZEIEc1h3dz09>

Meeting ID: 820 1010 9589

Passcode: 809485



Karin de Vries (Clerk)

Agenda

20-21/89 Chairman's welcome.

20-21/90 To receive apologies for absence.

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence

20-21/91 To receive any declarations of interests and any requests for dispensation.

20-21/92 To confirm and sign the minutes of the meeting of the Council held on 26th November 2020 as a true and correct record.

20-21/93 To confirm and sign the minutes of the extra-ordinary meeting of the Council held on 21st December 2020 as a true and correct record.

20-21/94 To resolve to adjourn the meeting in order to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive a police report
2. To receive a report from the Ward Councillors
3. To receive the litter picker's report
4. To receive parishioners' questions

20-21/95 To consider candidates for co-option

20-21/96 To ratify delegated decisions made between meetings:-

1. To confirm the delegated decision to accept a quotation for play ground repairs for £1800 plus VAT in accordance with minute 20-21/82.2.
2. To confirm the delegated decision to accept a quotation for £320 plus VAT for emergency drainage works at the Cemetery and to instruct emergency works.
3. To confirm the delegated decision to accept quotation for £280 plus VAT for mole control and to instruct these works.
4. To confirm attendance of Cllr Watson and the Clerk at the YLCA Managing people webinar for £22.50 each.
5. To confirm attendance of the Clerk at the YLCA Complaints webinar for £15
6. To confirm attendance of Cllr Mansell at the YLCA Role of the Clerk/RFO webinar for £15

7. To confirm attendance of Cllr Watt and the Clerk at the YLCA Freedom of Information webinar for £15 each.

20-21/97 To receive information and decide necessary action on village and playground matters to include:-

1. To receive an update on the grant applications for new play equipment.
2. To note an update regarding the verges of the green.
3. To note correspondence regarding the Fairfields layby.
4. To note an update regarding a survey of trees.
5. To resolve to support the Haxby Foodshare project.
6. To note the anniversary of the crash of the Halifax HR 664 near Skelton on 10 January 1944.

20-21/98 To receive and consider a report from the Cemetery Advisory Panel and decide on any necessary action:-

1. To note emergency works carried out at the Cemetery and to consider a quotation for remedial works to the French drain at the cemetery.
2. To consider a quotation for modifications to the entrance gates for the Cemetery extension.

20-21/99 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring report as at 31 December 2020.
2. To note the following receipts:-

a. Interest 7 Sep-6 Dec	£ 0.78
b. Wayleave	£ 6.90
3. To confirm the following payments:-

a. Salaries, office costs and expenses December	[BACS]	tbc
b. HMRC. Income tax and NI December	[DD]	tbc
c. Sleightholm Landscapes. Remove leaves in playground Incl VAT £8	[BACS]	£ 48
4. To approve the following payments:-

a. Salaries, office costs and expenses January	[BACS]	tbc
b. HMRC. Income tax and NI January	[DD]	tbc
c. SLCC Membership 2021	[BACS]	£ 78
d. HCI Hosting website Incl VAT £50.20	[BACS]	£ 301.18
e. HCI DNS services August to October 2020 Incl VAT £9.31	[BACS]	£ 55.86
f. City of York. Commercial waste charge.	[BACS]	£ 33.54
g. YLCA. Webinar. Budgeting	[BACS]	£ 30
h. YLCA. Webinar. Administering Exclusive Rights of Burial	[BACS]	£ 22.50
i. YLCA. Webinar. Complaints and difficult situations	[BACS]	£ 15
j. YLCA. Webinar. Managing Burial Ground Memorials	[BACS]	£ 45
k. YLCA. Webinar. Role of the Clerk/RFO	[BACS]	£ 15
l. YLCA Webinar. Freedom of Information	[BACS]	£ 30
m. Backhouse. Mole treatments on 5 and 12 January 21 Incl VAT £56.00	[BACS]	£ 336
n. LJD Services. Drain clearance works Incl VAT £64.00	[BACS]	£ 384
5. To receive an update regarding the new website.
6. To note correspondence from the City of York regarding the award of Double Taxation for 2020/21.
7. To consider that the Council give the clerk the delegated power to deal with requests to attend training or courses up to the budgeted sum subject to consent from the Chairman or

Vice-Chairman.

8. To consider a report of the Finance Panel meeting held on 17 December 2020 and the recommendations from the Panel, including:-
 - a. To consider the Annual Plan for 2021/22
 - b. To consider the draft Budget and to set the Precept for 2021/22
 - c. To consider the Internal Control Plan for 2021/22

20-21/100 Planning

1. To consider a response to the following planning applications:-
 - a. 20/02327/FUL 1 Church View The Green. Two storey rear extension with 1no. rooflight to south east elevation (resubmission, revised scheme)
 - b. 21/00067/TCA. The Old Rectory. The Village. Crown reduce and thin by 20 % 3no. poplar trees in a Conservation Area.
2. To note details of planning applications decided by City of York Council and decide upon any necessary action:-
 - a. 20/02200/TCA The Coach House. Church Lane. Fell Birch Bark Cherry tree in Conservation Area. Approved.
 - b. 20/01964/FUL. March Cottage. 3 Church View. The Green. Single Storey rear extension. Approved.
 - c. 20/02449/TCA. Pyramid House 4 Church View. Fell Apple tree in a Conservation Area. Approved.
3. To consider other matters related to planning and decide upon any necessary action to include:-
 - a. City of York Local Plan.
 - b. To note a response to an FOI request regarding a refused street trading license.
 - c. To consider a response to a new street trading licensing application for a pizza van at Grange Farm Bungalow, Orchard View.

20-21/101 To consider correspondence received and decide action where necessary to include:-

1. To receive emails from YLCA:-
 - a. White Rose Updates to 22 January 2021 and E-training bulletins to 15 January 2021.
 - b. Notification of YLCA York Branch meeting on 11 February 2021.
 - c. To consider a request for the Council to pass a motion supporting the Climate and Ecological Emergency (CEE) Bill.
2. To receive emails from NALC:-
 - a. Coronavirus Updates to 14 January 2021.
3. To receive emails from City of York containing Covid-19 and Flood updates.

20-21/102 To notify the Clerk of matters for inclusion on the agenda for the next meeting.

20-21/103 To note that the next meeting is to be held on 25 February 2021 at 19:30.